

OPERATOR PRACTICAL EXAMINATION



As employer, it is your responsibility to ensure your operators are trained specific to the equipment and gear they will be using, as well as the situation in which that equipment will be used. The training presentation and written exam satisfies the requirements for classroom training. But to be in complete compliance, regulations dictate that operators/workers must also pass a practical examination and observation portion.

This is the employer's opportunity to watch the trainee in a controlled environment in order to assess whether or not they have successfully applied in the field what he or she learned in the classroom.

While regulations do not specifically outline the extent of such an observation, you should take the time to observe them in regards to the jobs they will be performing on a daily basis. At the very least, this should entail going through a pre-shift inspection as well as basic principles governing safe operations or work practices.

If any voice and hand signals are required as part of the job, the worker should also demonstrate an understanding of these signals and their corresponding functions.

To assist with this responsibility, we have provided a general exam you may use in administering the practical examination. Feel free to use it as is or as a guide to create one more specific to your employee, equipment, worksite, or job needs.

HOW TO USE IT: *It's as easy as 1, 2, 3 . . .*

1. Simply observe their knowledge based on the modules included.
2. Go down the list, checking off that they satisfactorily performed each task.
3. When done, sign it and file it along with the examination and certificate.

Work Safe, Stay Safe

Commercial Vehicle Operator Evaluation Form

Operator's Name: _____ Date: _____

Evaluator's Name: _____

The purpose of the commercial vehicle evaluation form is to aid the evaluator in assessing the operator's competency to operate the machine safely. Items may be added or deleted depending on the operating environment and the needs of the company.

Pre-shift Inspection:

	Sat.	Unsat.	Remarks
Brakes, steering, wipers			
Tires & suspension			
Warning devices, lights			
Seatbelts			
Chassis			
Airbags, head rests, child safety seats (if applicable)			
Boom & associated components			
Oil, fuel, & fluid levels, Leaking components			
Tire Pressure, tread			
Labels, Cap. Plates, Op. Manual			
Fire extinguisher (if applicable)			
Headlights, hazards, turn signals			
Heater, defroster, A/C			
Shock absorbers			
Vehicle signs			
Load capacity			
Locks, emergency exits			
Horn			
Trailer			

Operational Checks:

	Sat.	Unsat.	Remarks
Weight distribution, load securement, tiedown straps			
Operator controls			
Loads extending past bumpers			
Tire pressure (in excessively hot or cold weather)			

Commercial vehicle Setup:

	Sat.	Unsat.	Remarks
Fueling and oil refills			
Straightening wheel and activating any and all necessary alarms			
Wheel chocks			

Operating the commercial vehicle:

	Sat.	Unsat.	Remarks
Demonstrates understanding of load capacity and distribution			
Understands proper hand signals			
Maintains load control			
Maneuvering through obstacle course			
Demonstrates understanding of all state and national traffic laws			
Understands principles associated with careful vehicle maintenance			
Demonstrates consideration for pedestrians, law enforcement, and other drivers			
Practices appropriate caution when handling hazardous materials			
Understands proper protocol in the event of an accident			

Supervisor/Trainer Signature_____
Date