



TRAINING OUTLINE

COURSE TITLE: _____ **DATE:** _____ **INSTRUCTOR:** _____

LOCATION: _____ **TIME:** _____ **COMPANY:** _____

Safety training was conducted on the above date by the instructor indicated. The following line items identify the topics covered during the training session.

SUMMARY OF TRAINING

1) Introduction

- a) Standards
- b) Why Training

2) Understanding Your Vehicle

- a) Pre-Trip Inspection
- b) Vehicle Interior
- c) Operator's Manual
- d) Seatbelts
- e) Head Rests
- f) Airbags
- g) Brakes
- h) Parking Brake
- i) Horn
- j) Dashboard
- k) Telematics
- l) Light Controls
- m) Heaters
- n) Defroster
- o) Air Conditioning
- p) 2WD & 4WD
- q) Door Locks
- r) Emergency Exits
- s) Capacity, Labels
- t) Other Safety Features
- u) Vehicle Exterior
- v) Engine
- w) Windshields & Windows
- x) Tires
- y) Lights
- z) Headache Rack



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- aa) Trailer
- bb) Vehicle Signs
- cc) License Plates

3) Safe Conditions

- a) Aggressive Driving
- b) Speed Limit
- c) Traffic Lights
- d) Street Signs
- e) Traveling with Loads
- f) Driving with Trailers
- g) Merging
- h) Backing Up
- i) Railroad Crossings
- j) Pedestrians
- k) Share the Road
- l) Passing
- m) The Smith System
- n) Pulling Over
- o) Drowsy Driving
- p) Distractions
- q) Driving Under the Influence

4) Road Conditions

- a) Slopes
- b) Rough Roads
- c) Rain
- d) Snow & Hail
- e) Fog
- f) Wind

5) Emergencies

- a) Accidents
- b) Road Flares
- c) Changing a Tire
- d) Putting on Chains
- e) Heat & Cold
- f) Jumpstarting the Battery
- g) Roadside Kits

6) Conclusion



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