



# TRAINING OUTLINE

**COURSE TITLE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_ **INSTRUCTOR:** \_\_\_\_\_

**LOCATION:** \_\_\_\_\_ **TIME:** \_\_\_\_\_ **COMPANY:** \_\_\_\_\_

*Safety training was conducted on the above date by the instructor indicated. The following line items identify the topics covered during the training session.*

## SUMMARY OF TRAINING

### 1) Introduction

- a) Standards
- b) Why Training

### 2) Anatomy & Components

- a) Operator's Manual
- b) Safety Labels
- c) Ground Control Console
- d) Backup Alarm
- e) Operator's Station
- f) Operator's Controls
- g) Station Seat
- h) Station Floor
- i) Safety Features
- j) Glass
- k) Fire Extinguisher
- l) Pipe Box
- m) Pipe Loader
- n) Carriage
- o) Spindle
- p) Drill Rush
- q) Threading Compound
- r) Drill Head
- s) Transmitter Housing
- t) Attachments
- u) Exterior
- v) Frame
- w) Anchoring System
- x) Stabilizers
- y) Lights
- z) Engine Compartment



# TRAINING OUTLINE

- aa) Battery
- bb) Tracks
- cc) Track Undercarriage
- dd) Tie Down Points
- ee) Lugs, Chain Assembly
- ff) Drive Sprockets
- gg) Rollers, Idler
- hh) Rock Guards
- ii) Water Tanks

## 3) Operations

- a) Know Your Drill
- b) Training
- c) Operator's Manual
- d) Ergonomics
- e) Tracking
- f) Personal Protective Equipment
- g) Steering, Driving Controls
- h) Know Your Worksite
- i) Before You Dig
- j) Be Aware
- k) Pedestrians
- l) Traffic
- m) Parking
- n) Communication
- o) Slopes
- p) Trailers
- q) Other Site Considerations
- r) Ground conditions

## 4) Common Hazards

- a) Utility Marking Codes
- b) Struck by/Caught in Machine
- c) Recommendations
- d) Electrocuting
- e) Roll Over
- f) Traffic
- g) Distractions
- h) Fatigue
- i) Weather: Hot & Cold



# TRAINING OUTLINE

j) Emotional/Physical Health

5) Conclusion