



TRAINING OUTLINE

COURSE TITLE: _____ **DATE:** _____ **INSTRUCTOR:** _____

LOCATION: _____ **TIME:** _____ **COMPANY:** _____

Safety training was conducted on the above date by the instructor indicated. The following line items identify the topics covered during the training session.

SUMMARY OF TRAINING

1) Introduction

- a) Point of Operation
- b) Training
- c) Overview

2) Equipment

- a) Five Methods for Machine Guarding
 - 1) Guards
 - 2) Fixed Guards
 - 3) Interlocking Guards
 - 4) Adjustable Guards
 - 5) Self-Adjusting Guards
 - 6) Devices
 - 7) Pullback
 - 8) Restraint
 - 9) Safety Trip Controls
 - 10) Two Hand Controls
 - 11) Gates
 - 12) Location and Distance
 - 13) Feeding and Ejection Methods
 - 14) Miscellaneous Aids and Equipment

3) Operations

- a) Machine Security
- b) Injuries
- c) Rotating
- d) Reciprocating
- e) Transverse
- f) Focus Areas
- g) PTA
- h) Moving Parts



TRAINING OUTLINE

4) Hazards

- a) Pinch Points
- b) LOTO
- c) Hazards Related to Power Tools
- d) PPE
- e) Failure to Clear Work Area/Debris Before Restarting
- f) Human Factors
- g) Fatigue
- h) Emotions/Physical Health
- i) Distractions

5) Case Studies

- a) Case Studies

6) Conclusion