



TRAINING OUTLINE

COURSE TITLE: _____ **DATE:** _____ **INSTRUCTOR:** _____

LOCATION: _____ **TIME:** _____ **COMPANY:** _____

Safety training was conducted on the above date by the instructor indicated. The following line items identify the topics covered during the training session.

SUMMARY OF TRAINING

1) Introduction

- a) Standards
- b) Why Training

2) Anatomy & Inspection

- a) Operator's Manual
- b) Communication
- c) Exterior Check
- d) PPE
- e) Hydraulics
- f) Chassis & Frame
- g) Body
- h) Lights
- i) Tires
- j) Cargo Bed & Cargo Rack
- k) Tow Hitch
- l) Fuses & Cables
- m) Engine
- n) Battery
- o) Fuel
- p) Engine Oil
- q) Coolant
- r) Brake Fluid
- s) Air Filter
- t) Protective Structures
- u) Bolts
- v) Warning Labels
- w) Interior Check
- x) Cab Floor
- y) Seats
- z) Horn



TRAINING OUTLINE

- aa) Controls & Electronics
- bb) Warning Labels
- cc) Steering Wheel & Handlebars
- dd) Brake
- ee) Parking Brake
- ff) Fire Extinguisher
- gg) First Aid Kit

3) Stability

- a) Stability Pyramid
- b) Weight & Capacity
- c) Attachments
- d) Weather
- e) Ground Conditions
- f) Speed
- g) Slopes & Inclines
- h) Ditches
- i) Bumps or Dips

4) Safe Operations

- a) Training
- b) Operator's Manual
- c) Pre-Shift Inspection
- d) Driver's License
- e) Know Your Vehicle
- f) Mounting & Dismounting
- g) Ergonomics
- h) Modifications
- i) Driving Under the Influence
- j) Startup
- k) Exhaust Fumes
- l) Battery Acid
- m) Attachments
- n) Trailers
- o) Winch
- p) 4WD
- q) Raising & Lowering Cargo Bed
- r) Know Your Worksite
- s) Lifting & Carrying
- t) Traveling



TRAINING OUTLINE

- u) Public Roads
- v) Pedestrians
- w) Long Distance Transportation
- x) Light & Visibility
- y) Speed
- z) Turning
- aa) Driving in Water
- bb) Snowplow Attachments
- cc) Emergency Operations
- dd) Driving in Reverse
- ee) PPE
- ff) Eye & Face Protection
- gg) Hand Protection
- hh) Hearing Protection
- ii) Hard Hat or Helmet
- jj) Safety Vest
- kk) Winter PPE
- ll) Winter Operations
- mm) Horseplay
- nn) Communication
- oo) Emergency Action Plan (EAP)

5) Hazards

- a) Rollovers
- b) Slopes
- c) Collision
- d) Maintenance Failure

6) Conclusion