



TRAINING OUTLINE

COURSE TITLE: _____ **DATE:** _____ **INSTRUCTOR:** _____

LOCATION: _____ **TIME:** _____ **COMPANY:** _____

Safety training was conducted on the above date by the instructor indicated. The following line items identify the topics covered during the training session.

SUMMARY OF TRAINING

1) Introduction

- a) Changes to Standards
- b) Terminology
- c) Classification
- d) Training
- e) Standards
- f) Terms
- g) Group A
- h) Group B
- i) Types
- j) Types Application
- k) Training

2) Anatomy & Components

- a) Inspections
- b) Monthly, Yearly Inspections
- c) Load Test
- d) Lift Components & Anatomy
- e) Operator's Manual
- f) Platform Floor
- g) Toe Guards
- h) Decals & Warning Labels
- i) Lift Controls
- j) Test Each Function
- k) Mast
- l) Outriggers
- m) Engine Compartment
- n) Battery Condition
- o) Refueling
- p) Chassis
- q) Pneumatic Tires



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- r) Cushion Tires

3) Stability Principles

- a) Balancing Point
- b) Outriggers
- c) Ground Pressure
- d) Extreme Conditions
- e) Failed Sensor
- f) Overloading
- g) Indoor Only Lifts

4) Safe Operations

- a) Operators
- b) Risk Assessments
- c) Weather Hazards
- d) Control Measures
- e) Safe Work Procedures
- f) Rescue Plan
- g) Planning a Lift
- h) Qualified Person
- i) Inspections
- j) Record Keeping
- k) Operators
- l) Equipment & Site
- m) Know your machine
 - i. Training
 - ii. Operator's Manual
 - iii. Inspections
 - iv. Record Keping
 - v. Mounting, Dismounting
 - vi. Personal Protective Equipment
 - vii. Fall Protection
 - viii. Other Guidelines
 - ix. On Slopes
- n) Know Your Worksite
 - i. Risk Assessment
 - ii. Weather Hazards
 - iii. Control Measures
 - iv. Safe Work Procedures
 - v. Control Measures



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- vi. Site Set-Up
- vii. Pedestrians
- viii. Communication & Hand Signals
- ix. Emergency Stop
- x. Traffic
- xi. Traffic Control
- xii. Parking
- xiii. Ramps, Trailers
- xiv. Other Site Considerations

5) Common Hazards

- a) Powerline Contact
- b) When Contact Occurs
- c) Falls from Tip Over
- d) Falls
- e) Struck, Crushed by
- f) Maintenance Related
- g) Other Hazards
- h) Distractions
- i) Fatigue
- j) Weather: Heat & Cold
- k) Emotions/Physical Health
- l) Rescue
- m) Conclusion
- n) What are the Potential Hazards