



# TRAINING OUTLINE

**COURSE TITLE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_ **INSTRUCTOR:** \_\_\_\_\_

**LOCATION:** \_\_\_\_\_ **TIME:** \_\_\_\_\_ **COMPANY:** \_\_\_\_\_

*Safety training was conducted on the above date by the instructor indicated. The following line items identify the topics covered during the training session.*

## SUMMARY OF TRAINING

### 1) Introduction

- a) What is a Tugger?
- b) Standards
- c) Why Training?

### 2) Anatomy & Inspection

- a) Operator's Manual
- b) Key Off
  - i. Warning & Capacity Labels
  - ii. ROPs
  - iii. Battery
  - iv. Fluid Levels
  - v. Tires
  - vi. Lights
  - vii. Coupler
  - viii. Carts
- c) Key On
  - i. Controls
    - 1. Brakes
    - 2. Parking Brake
    - 3. Horn
  - ii. Steering & Drivability
- d) Minor Repairs & Maintenance

### 3) Safe Operations

- a) Training
- b) Pre-shift Inspections
- c) Know Your Machine
  - i. Stability
    - 1. Capacity
    - 2. Cargo
  - ii. Batteries



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1. Roller Stand
  2. Battery Replacement
  3. Battery Top-off
- iii. Ergonomics
  - iv. When Driving
  - v. Coasting
  - vi. Braking
  - vii. Plugging
  - viii. Passengers
  - ix. Parking
  - x. Horseplay
- d) Know Your Worksite
  - i. Pedestrians
  - ii. Other Machines or Vehicles
  - iii. Driving Conditions
  - iv. Docks & Ramps
  - v. Elevators
  - vi. PPE
- 4) Hazards**
  - a) Struck By
  - b) Collision
  - c) Falling
- 5) Conclusion**